

Message Text

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ACTION EUR-12

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FM USMISSION NATO

TO SECSTATE WASHDC 5868

INFO SECDEF WASHDC

UNCLAS USNATO 697

E.O. 11652: N/A

TAGS: APER, AORG, NATO/IS,

SUBJ: NATO/IS VACANCY: A.5 POST OF HEAD, BUDGET AND TREASURY
SERVICE OFFICE OF THE FINANCIAL CONTROLLER

STATE FOR EUR/RPM; DEF FOR MR. PAYNE, PERSONNEL DIV, ODAS(A)
/OASD(C)

1. NATO ANNOUNCED SUBJECT VACANCY WITH CLOSING DATE FOR NOM-
INATIONS MAR 6, 1976.

2. WE BELIEVE THERE IS ROOM FOR IMPROVEMENT IN MANAGEMENT
OF NATO, AND WOULD LIKE TO SEE TOUGH-MINDED PROFESSIONAL
PERSONNEL IN POSITIONS OF FINANCIAL CONTROL. WE CONSIDER THAT
MONEY MANAGEMENT, AS OPPOSED TO ANY HYPOTHETICAL INFLUENCE
IN THE DECISION-MAKING PROCESS, IS IN NEED OF, AND
CURRENTLY LEAST SUBJECT TO, AMERICAN KNOWHOW ANYWHERE IN THE
NATO CHAIN. THIS POSITION, WHICH EFFECTIVELY CONTROLS THE
COLLECTION AND DISTRIBUTION OF ASSESSMENTS TO BOTH THE NATO CIVIL
AND MILITARY BUDGETS, BANKING AND INVESTMENT POLICY FOR THE SIZE-
ABLE FUNDS CONTINUOUSLY HELD, AND ACCOUNTING AND REGULATORY
CONTROL OVER THE NATO CIVILIAN EMPLOYEES' PROVIDENT
FUND, AND EVENTUALLY PARTICIPATION IN THE CIVILIAN EMPLOYEES'
RETIREMENT SYSTEM, IS A SIGNIFICANT POSITION WHEREIN A BROADLY
QUALIFIED COMPTROLLER CAN IMPOSE EFFECTIVE MONEY AND BANKING
PRINCIPLES TO UTILIZE EFFICIENTLY THE VERY SIGNIFICANT
RESOURCES HELD IN TRUST BY NATO.

3. IN CONSIDERATION OF CONGRESSIONAL INTEREST IN RAISING THE
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NUMBER OF US INTERNATIONAL STAFF EMPLOYEES TO MORE NEARLY
REFLECT OUR 25 PERCENT OF NATO EXPENDITURES, AND IN VIEW OF
THE FACT THAT NATO REIMBURSEMENT ALMOST TOTALLY OFFSETS THE
COSTS TO THE US, USNATO RECOMMENDS WE NOMINATE A CANDI-

DATE WHO CAN BEST INFLUENCE NATO FINANCIAL MANAGEMENT WITH US EXPERTISE. TO BROADEN THE FIELD OF CHOICE, SUGGEST THAT SOLICITATION INCLUDE OSD.

4. IF DEPT AGREES WITH OUR RECOMMENDATION, AND DECIDES TO INCLUDE OSD IN RECRUITMENT, WE WILL ASK CPO NSSG(US) TO CLASSIFY THE POSITION. WE MAY ALSO NEED TO ASK NATO TO POSTPONE CLOSING DATE FOR NOMINATIONS.

5. NATO JOB DESCRIPTION FOLLOWS: QUOTE.

DUTIES: UNDER DIRECTION BY THE FINANCIAL CONTROLLER, TO SUPERVISE THE WORK OF THE BUDGET AND TREASURY SERVICE AND TO CARRY OUT THE FUNCTIONS LAID DOWN IN SECTION II OF PART II OF THE NATO FINANCIAL REGULATIONS, WHICH INCLUDE: COLLECTING CONTRIBUITIIONS DUE FROM MEMBER GOVTS TO THE BUDGETS OF THE INT'L STAFF, THE INT'L MILITARY STAFF AND THOSE AGENCIES FOR WHICH THE FINANCIAL CONTROLLER IS RESPONSIBLE; RECEIVING AND DEPOSITION OF FUNDS ON THE APPROPRIATE BANK ACCOUNTS; THE COMMITMENT AND DISBURSEMENT OF FUNDS FOR THE ABOVE QUOTED BUDGETS AND THE MAINTENANCE OF RELEVANT ACCOUNTING RECORDS AND FINANCIAL STATEMENTS; TO ALLOCATE FUNDS AND TO BE RESPONSIBLE FOR THE GENERAL ADMINISTRATION OF THE ABOVE BUDGETS: TO NEGOTIATE WITH THE NATO BANKERS AS REQUIRED: TO DISCUSS WITH THE APPROPRIATE AUTHORITIES AT SENIOR LEVEL COMPLEX BUDGETARY AND MONETARY PROBLEMS; TO MAINTAIN LIAISON WITH OTHER DIVISIONS AND INDEPENDENT OFFICES AT NATO HQS; TO COMPILER INITIAL DRAFT REPLIES TO THE ANNUAL BOARD OF AUDITORS' REPORT; TO ATTEND COMMITTEE MEETINGS AS AND WHEN REQUIRED TO SUPERVISE THE DAY-TO-DAY WORKING OF TBEDESK COMPUTER IN USE IN THE SERVICE; TO CENTRALISE AND MAINTAIN FINANCIAL RECORDS OF THE PROVIDENT FUND AS FAR AS THE INT'L STAFF, THE INT'L MILITARY STAFF AND CERTAIN MILITARY AND CIVILIAN AGENCIES ARE CONCERNED; REQUIRED TO ASSUME THE FUNCTIONS OF DEPUTY FINANCIAL CONTROLLER AND TO REPLACE THE FINANCIAL CONTROLLER IN HIS ABSENCE.

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QUALIFICATIONS: GOOD GENERAL EDUCATION ACQUIRED AS A RESULT OF ADEQUATE FORMAL TRAINING AND EXPERIENCE, PREFERABLY GRADUATION FROM A UNIVERSITY OR PUBLIC ADMINISTRATION; A NUMBER OF YEARS OF EXPERIENCE IN RELEVANT DUTIES, SOME OF WHICH SHALL HAVE BEEN IN A SUPERVISORY CAPACITY; DEMONSTRATED ABILITY TO PERFORM THE ABOVE-NOTED DUTIES; SOLID KNOWLEDGE OF ADP ACCOUNTING METHODS; TACT AND GOOD JUDGEMENT; PERSONAL SUITABILITY; SATISFACTORY PHYSICAL CONDITION; A GOOD WORKING KNOWLEDGE OF BOTH OFFICIAL LANGUAGES IS REQUIRED.
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6. PLEASE ADVISESTREATOR

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